June 6, 2022

To: Devin Dillon, Superintendent,
UCLA Pre-K-12 Programs and Schools

Carole Goldberg, Distinguished Research Professor
Jonathan D. Varat Distinguished Professor of Law Emerita

Megan E. Daly Infant Development Program
Patrice Winn, Director, Megan E. Daly Infant Development Program
Sabrina Lux, Chief Administrative Officer, Department of Psychology

Early Care and Education
Amy Agnew, Director, UCLA Early Care and Education, Krieger Center
Alicia Minor Brown, Director, UCLA Fernald Center, Early Childhood Education
Nikki Zomorodi, Director, Westwood Hills Preschool, Early Childhood Education

UCLA Lab School
Georgia Lazo, Principal, UCLA Lab School
Tina Christie, Dean, School of Education and Information Studies
Lori Gray, Director of Admissions, UCLA Lab School
Shelley Brown, Director of Finance and Operations, UCLA Lab School

Geffen Academy at UCLA
Sibyll Carnochan Catalan, Head of School, Geffen Academy at UCLA
Miriam Margolis, Director of Admissions, Geffen Academy at UCLA

From: Carson T. Schutze, Chair
Faculty Welfare Committee

Re: Campus Childcare and PreK-12 Affordability and Accessibility for Faculty Information Gathering

Dear Colleagues,

The Faculty Welfare Committee (FWC) is writing to request information about admissions and enrollment of UCLA faculty families in your institutions: The Infant Development Program; the Early Care and Education (ECE) program (i.e., Krieger, Fernald, and University Village); the UCLA Lab School; and the Geffen Academy.
We are investigating whether these institutions are meeting faculty needs. For many faculty, access to affordable and high-quality childcare and/or preK-12 education is one of the most critical elements underpinning our professional success, as well as our well-being as individuals. We are writing at this time because we are concerned that many faculty families are finding it difficult to afford and/or get access to childcare and preK-12 education at UCLA. This point was recently illustrated by the final report of UCLA’s Child Care Strategy Committee (co-chaired by Dr. Devin Dillon, Superintendent of PreK-12 Operations at UCLA, and Dr. Tina Christie, Wasserman Dean, School of Education and Information Studies), included as an attachment, which found that 51% of surveyed UCLA caregivers feel very or extremely stressed about their ability to find adequate child care. This same report noted that infant care at UCLA is 232% more expensive than in-state college tuition and that 80% of UCLA caregivers are spending more than 11% of their monthly household gross income on childcare (the recommended federal standard is 7-10%). We further note that, without tuition assistance, the Lab School would cost 25% of an annual $100,000 faculty salary, while the Geffen Academy would cost close to 40%.

Additionally, access to spaces can also be restricted, most notably at the elementary school level, where there is no prioritization of admissions for UCLA faculty. At the middle and high school level, admissions routinely fall short of the original 50% target for UCLA families (see attached 2016 memo to the UC Regents in Appendix B). According to the Geffen Academy website, the figure was 32% in AY19–20.

To determine the extent and source of these struggles, as well as how UCLA might best respond to them, we are seeking to gather information and gain clarity on three topics regarding UCLA’s childcare and preK-12 institutions. We are also asking for more concrete documentation on the nature of the agreement between each institution and UCLA. We believe that UCLA is materially supporting all of these institutions in some way. **We are thus asking for the charter or memorandum of understanding that lays out what UCLA gives and gets in return from each institution. In addition, for the Geffen Academy specifically, we are requesting a copy of any portion of David Geffen’s gift agreement that specifies the make-up of the Academy’s student body or its admissions procedures.** Given that UCLA is a public university, this should be public information, readily accessible to all interested stakeholders.

We request that these documents and answers to the questions specified below be supplied to the FWC by July 1, 2022.

Our requests for information fall into three categories, as follows:

1. **Costs**

Many faculty have expressed significant concerns about the cost of enrolling in childcare and/or the preK-12 schools at UCLA. The high cost of tuition, coupled with general concerns about quality of public education and the cost of living in Los Angeles, may be a deterrent to both faculty retention and recruitment. We are also mindful that faculty vary widely in their financial resources, which are in part related to the college/school where they are employed/appointed at UCLA. While each institution lists its official tuition costs online, we would like further information on:
• Is the cost of enrollment the same for UCLA faculty families vs non-UCLA affiliated families? If not, what is the cost differential?

• How is the priority for financial aid determined? Do UCLA faculty families receive higher priority, or greater financial assistance, than families who are not affiliated with UCLA, if they have identical financial profiles?

• We wish to understand the financial pressures that our PreK-12 institutions are currently facing. Having a clear picture of these pressures may allow us to assess whether there are actions that could be taken to lower the cost of tuition for UCLA faculty. A recent ECE report revealed that the true cost of educating a child is much greater than the cost of tuition—a difference often referred to as “the spread.” How much is the spread for your institution? Does UCLA cover any amount towards the spread, e.g., a Dean’s tuition assistance for each faculty child? If the spread grows, do each school’s governing documents allow any course of action other than raising tuition across the board and/or trying to increase fundraising?

2. Financial relationship with UCLA

Given the importance of daycare/schooling for the retention and recruitment of faculty, especially female faculty, the FWC expects that supporting the childcare/preK-12 institutions should be central to UCLA’s mission. To get a sense of the extent to which this expectation is being realized, we would like to better understand the financial relationship between UCLA and each institution. Towards this end, we would like to know:

• How much support does UCLA contribute annually to each institution, where “support” is broadly defined to include provision of space, utilities, etc. at below-market rates?

• How does that support break down into benefits that target UCLA-affiliated families (e.g., tuition subsidies) versus those that target all families or the institution as a whole?

3. Prioritization of admission

FWC expects that the institutions will be committed to prioritizing the educational needs of UCLA-affiliated families, compared to families with no affiliation to UCLA. However, we recognize that each institution may have additional or distinct priorities with regards to admission. We would like to understand these priorities for each institution as follows:

• How are admission slots allocated to UCLA-faculty families? In particular, how is priority decided between a) UCLA-faculty vs non-affiliated families, and b) UCLA-faculty families affiliated with the different Schools (as listed below). We encourage the other institutions to review ECE’s comprehensive and clear prioritization policy, which is attached as appendix C. Please also include information on waitlists if they are used: how many UCLA-faculty children are on each waitlist, and how long on average does a child spend on the waitlist before being admitted?
We would respectfully ask that each institution complete the application and enrollment table attached in appendix A for the past three academic years. This information will reveal both the actual balance of UCLA vs. unaffiliated families who enrolled children each year, as well as how many additional UCLA families were offered admission but decided not to enroll their child.

- Among the faculty families, what proportion are drawn from each of the University’s Schools, i.e., Medicine, Law, Management, SEIS, Public Affairs, Nursing, Arts and Architecture, Engineering, Music, Dentistry, Theater, Film & Television (TFT), Public Health, and the College? To what extent, if any, are these proportions restricted as part of the admissions process? This breakdown is needed to understand whether the institutions are predominantly serving the higher-paid sectors of our faculty. We understand that there will be families with mixed status (e.g., parents in different schools, or where one parent is a faculty member, one is not)—we assume these will be counted as 0.5 in each category.

Finally, we wish to express gratitude to the dedicated members of UCLA’s childcare and PreK-12 education community who have taken the time to speak with the FWC over the years. We hope to continue to work together with them, to continue to improve UCLA’s educational mission.

cc: Jessica Cattelino, Chair, Academic Senate
Andrea Kasko, Vice Chair/ Chair-Elect, Academic Senate
Shane White, Immediate Past Chair, Academic Senate
April de Stefano, Executive Director, Academic Senate
Elizabeth Feller, Assistant Director, Academic Senate
Renee Rouzan-Kay, Analyst, Academic Senate
Members of the Faculty Welfare Committee
## Applicant and Enrollment Table

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Appendix B: UC President’s Proposal to the UC Regents Committee on Grounds and Buildings

GB5

Office of the President

TO MEMBERS OF THE COMMITTEE ON GROUNDS AND BUILDINGS:

ACTION ITEM

For the Meeting of July 19, 2016

APPROVAL OF THE BUDGET FOR THE GEFFEN ACADEMY AT UCLA, LOS ANGELES CAMPUS

EXECUTIVE SUMMARY

The proposed project is for renovation of the existing 75,000-gross-square-foot Kinross Building to provide a facility for the new Geffen Academy on the Los Angeles campus. The Geffen Academy at UCLA (the Academy) is proposed to provide an innovative college preparatory sixth- through twelfth-grade education for up to 620 students by academic year 2020-21. The Academy, to be operated by UCLA, will offer a world-class education to a group of students with diverse racial, ethnic, linguistic, religious, and socioeconomic backgrounds. Half of the attendees will be children of UCLA faculty and staff, and the other half will be students from the greater Los Angeles community. Children of UCLA students would also be eligible to attend.

The three-story Kinross Building, located on Lot 36 in the Southwest Campus, currently houses campus administrative support functions and a recreation facility that will be vacated prior to the opening of the Academy. Improvements to the Kinross Building would involve site and interior work. The Academy is proposed to open in fall 2017 with 160 students in grades six and nine, and reach full enrollment in 2020-21.

The Academy will: help UCLA recruit and retain top faculty whose careers are often influenced by the availability of schools for their children; provide hands-on teaching and educational opportunities for UCLA students who will support Academy faculty; and expand community engagement and learning opportunities for UCLA students, faculty, and families with the campus’ existing network of primary and secondary partner schools. Academy students will have access to learning opportunities from existing campus academic programs and cultural resources.

In November 2015, the campus received a $100 million gift from philanthropist David Geffen to establish the Academy. The donation will fund facility renovations, start-up costs, financial aid, and an endowment. The Geffen Academy will not use any public funds, tuition, or fees paid by UCLA students; instead it will be funded by philanthropic gifts and tuition to the Academy.

The Regents are being asked to approve the project budget of $35 million to be funded by gift funds.
RECOMMENDATION

The President of the University recommends that the Committee on Grounds and Buildings recommend to the Regents that the 2016-17 Budget for Capital Improvements be amended to include the following project:

Los Angeles: Geffen Academy at UCLA - preliminary plans, working drawings, construction and equipment - $35 million to be funded from gift funds.

BACKGROUND

The proposed Geffen Academy would advance UCLA’s mission of research, teaching, and service by providing an innovative college preparatory education for sixth- through twelfth-grade students. The school is intended to serve a diverse population of students from families of different racial, ethnic, linguistic, religious, and socioeconomic backgrounds. Half of the attendees will be students of UCLA staff and faculty families, and the other half will be students from the greater Los Angeles community. The Academy is proposed to open for the 2017-18 school year with approximately 160 students in grades six and nine. Enrollment is projected to increase to 620 students in grades six through 12 by the 2020-21 school year. The Academy would be housed in an existing campus building requiring site and interior improvements to accommodate the program. New faculty and staff would be hired to operate the Academy.

Funding

In November 2015, the campus received a $100 million gift from philanthropist David Geffen to establish the Academy. The donation will fund facility renovations, faculty, curriculum development, and other key strategic tasks needed to launch the school on the UCLA campus. It will also fund a financial aid program, and establish a $30 million endowment that will support the Academy and UCLA’s existing network of primary and secondary partner schools.

Project Drivers

Establishing the Academy in the existing Kinross Building is supported by the following drivers:

- Community Engagement / Learning Opportunities

  Operation of the Academy would provide hands-on teaching and educational opportunities for UCLA graduate and undergraduate students. Academy faculty and staff would participate in the collaboration that already occurs among an existing network of partner schools (including the UCLA Lab School, the UCLA Community School, and four nearby public schools) to expand educational opportunities for students, faculty, and families. It would also strengthen the role of the Graduate School of Education and Information Studies, the UCLA School that serves as the conduit for the sharing of ideas, teaching methodologies, and educational data between UCLA and the partner schools.
Faculty Recruitment

The Academy would help UCLA recruit and retain top faculty whose career decisions are often influenced by the availability of high-quality college preparatory education for their children. Affordable, socially diverse, and academically rigorous programs are needed close to where they work. UCLA currently operates preschool and elementary school programs for children of faculty and staff on the Westwood campus, but lacks a program for secondary education. Establishment of a college preparatory program will allow UCLA to bridge this program gap by offering an innovative educational environment for middle- and high school-aged children with access to the academic and cultural resources of the University.

Kinross Building

The Kinross Building, located in the Southwest campus, has been identified as the preferred site for the proposed Geffen Academy. The building currently houses administrative office space supporting the research program at UCLA, the Office of Intellectual Property, a conservation laboratory for the campus library, collection storage for the Fowler Museum, and a recreation facility used by graduate students, faculty, and staff. These occupants would be relocated to other campus facilities that can be occupied either in their current condition or following minor repairs. The three-story building, originally constructed as a staging facility for occupants of structurally deficient buildings, has accommodated a variety of functions including classrooms; art, dance and exercise studios; and gallery space, shops, and offices. The building is readily accessible by both private and public transportation, and its perimeter can be secured for use as a school.

Project Description

The 75,000-gross-square-foot Kinross Building would be renovated to accommodate the proposed Geffen Academy. The renovated building would include classrooms, an assembly and dining space, offices for faculty and administrators, indoor athletic space, and building support. An existing exterior area on the east side of the building would be utilized for outdoor arts programs, and new outdoor recreation and lunch areas would be created on the west side of the building.

The interior of the building would be redesigned to provide students with an environment that supports a new model for 21st-century education. Spaces would be configured to allow students to become engaged with a curriculum that fosters curiosity, and creative and independently driven work. The layout would be modeled on the concept of an “open library,” with teaching, meeting, office, and informal workspaces served by a robust digital infrastructure where teachers and students collaborate, and barriers between teachers and students are eliminated. There would be a choice of places and ways for students to work and study that allow for both individual and group learning opportunities; books would be distributed throughout the facility instead of located in a single area; healthy meals would be enjoyed in a space designed to promote positive social interactions; and program components would be organized around light-filled, socially
interactive space that provides a welcoming and collegial educational environment for students and their families.

Interior renovation work would involve reconfiguration of non-load bearing walls; replacement of lighting, finishes, and fixtures; and upgrades to building systems to accommodate the program. Site work would include: reorientation of the main entrance from the north side of the building to the west side; creation of a vehicular circulation route for queueing and pick-up/drop-off locations adjacent to the building; and installation of fencing to secure the site for use as a school. Landscaping, lighting, and related site improvements would be provided.

Project space components are described below:

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<tr>
<td>Assembly Space</td>
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<tr>
<td>Athletic Space</td>
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<tr>
<td>Offices</td>
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<td>Building Support</td>
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**Teaching Space**: Teaching space would include general purpose classrooms, as well as rooms equipped for instruction in science, fine arts, performing arts, dance, and digital media.

**Assembly Space**: A multi-purpose space would accommodate a variety of functions at different times of the day, including a general assembly venue and dining hall, with additional seating provided in an adjacent outdoor lunch area. Support space would include a food preparation area for assembly of food items prepared at other locations, and storage for furniture and audio visual equipment.

**Athletic Space**: Indoor athletic space would accommodate instruction and practice for such activities as dance, wrestling, yoga, and cardio/resistance training. A new outdoor recreation area, configured as a half-court basketball court, would accommodate basketball and volleyball practice and instruction.

**Offices**: Space would be provided for faculty, teaching assistants, readers, administrative staff, and student support services. Conference rooms in various sizes would be provided for confidential meetings, private phone conversations, and general administrative use.

**Building Support**: Building support space would include a main lobby, student lockers, and network server rooms.
COMMITTEE ON GROUNDS AND BUILDINGS
July 19, 2016

Proposed Site

The Kinross Building is located on a 1.9-acre site at the northeast corner of Lot 36 in the Southwest campus (Attachment 1). The site is bordered by Kinross Avenue and Parking Structure 32 to the north, a public alley (Midvale Alley) and Westwood Village to the east, the Kinross South Building to the south, and Parking Lot 36 to the west. Various transit options serve the project site including city bus lines along Kinross Avenue and nearby Wilshire Boulevard, campus express buses at Lot 36, and an airport shuttle on the north of Kinross adjacent to Parking Structure 32.

Vehicles would enter the site along Midvale Alley, proceed to a pick-up/drop-off location on the west side of the building, and exit the site onto Kinross Avenue. Onsite vehicle queueing areas and a new driveway from the site to Kinross Avenue would be constructed as part of the project. Short-term parking for parents, students, and visitors would be accommodated adjacent to the building. Parking for faculty and staff would be accommodated in permitted spaces in Lot 36 and Lot 32.

Schedule

Following approval of the budget by the Regents, consideration of design approval and California Environmental Quality Act (CEQA) compliance will be eligible for delegation to the Chancellor under the delegated process for capital projects. Design/CEQA approval is anticipated by September 2016. Construction is scheduled to commence in January 2017, with completion in August 2018. The Academy, scheduled to open in fall 2017 with 160 students in grades six and nine, will temporarily occupy space in an adjacent University facility until the Kinross Building is ready for use in fall 2018.

Key to Acronyms

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<td>CEQA</td>
<td>California Environmental Quality Act</td>
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<tr>
<td>GSF</td>
<td>Gross Square Feet</td>
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ATTACHMENTS:
Attachment 1: Site Location
Attachment 2: Site Plan
Attachment 3: Alternatives Considered
Attachment 4: Project Budget
Appendix C: ECE Eligibility and Enrollment Policy EE

UCLA PreK-12 Programs & Schools

TITLE: Early Care and Education Eligibility and Enrollment Policy
NUMBER: EC 1.1
ISSUER: Devin Dillon, Superintendent PreK-12 Operations
DATE: August 4, 2021

PURPOSE:
The purpose of this policy is to define the eligibility and criteria to be used for enrollment of children in the Early Care and Education programs and centers. The policy also details the enrollment procedures followed in the Early Care and Education department.

BACKGROUND:
UCLA Early Care and Education (ECE) supports the recruitment, retention and success of UCLA faculty, staff and students by providing families with center-based care and education. Priority consideration is given to full-time faculty and staff parents employed by UCLA and to student parents enrolled full-time in undergraduate or graduate programs. Children of current ECE teachers and department staff will be prioritized above other staff positions for spaces available. Faculty and staff applicants employed less than 50% time will remain in the applicant pool until those appointed 100% time have been served.

Early Care and Education strives to serve campus families in a way that represents the diversity (racial and ethnic, socio-economic, LGBTQ identities) of the campus population. ECE is committed to working towards greater accessibility and access for families on campus as well as promoting greater equity and inclusion in the child care centers and programs it operates. ECE recognizes the importance of providing child care to all members of its community, including faculty, staff and student families, as well as non-affiliated families.

Grandchildren of UCLA faculty, staff, and emeriti, and children of alumni families will be considered only if overflow space is available after current faculty, staff and students have been offered placement. Volunteers are treated as community families. Community families will be considered for enrollment after all University-affiliated families have been offered enrollment.

Oversight
UCLA Early Care and Education is a unit within UCLA Administration, with research connections to the School of Education and Information Studies. Oversight for the operations and finance of ECE is provided by the Superintendent PreK-12 Operations.

The Early Care and Education Advisory Board, representing faculty, staff and student constituencies, provide support and advocate for the child care needs of campus families.
**UCLA PreK-12 Programs & Schools**

**PROCEDURES:**

**Affiliation Verification**

Upon request, a parent/guardian must be able to document their UCLA faculty, staff or student affiliation to join the ECE Applicant Pool, or to continue their child’s ECE enrollment. New faculty or staff must submit an appointment or offer letter; and new UCLA students should submit an acceptance letter to document pending enrollment. Prior to a child’s application to the ECE community program, UCLA alumni families must provide: a. either a copy of a UCLA diploma (undergraduate or graduate, excluding UCLA Extension); or b. a transcript documenting completion of two years’ UCLA enrollment in an academic program.

**Sibling Priority – Currently-Affiliated Families**

Siblings of currently-affiliated, enrolled children may be offered, but are *not guaranteed*, priority enrollment. Sibling preference only applies at the same ECE location, and is only a consideration if the sibling who enrolled first continues their enrollment through the coming contract year. There may be exceptions for subsidized student families covered by the California Department of Education (CDE) contract.

**Applicant Pool Date**

ECE does not assign an applicant pool number or position. An applicant pool date is assigned according to the date ECE receives the applicant pool form and non-refundable fee. ECE allows two offer declinations at any center requested on or after the preferred start date. After that point, if a parent wishes to be considered for future openings, they would have to reapply and be assigned a new applicant pool date. If a parent/guardian terminates services and wishes to re-enroll a child in the program, they must also submit a new application, pay a new non-refundable application fee, and would be assigned a new applicant pool date.

**Priority for Families Requesting Tuition Assistance**

ECE contracts with the California Department of Education for a limited number of subsidized spaces. Priority is determined based on lowest income and demonstrated need for child care services. These spaces are reserved for parenting students.

*For student families:*

Parent 1, the affiliated parent, must be continuously enrolled at UCLA and paying registration fees. Parent 2 must be enrolled in any school, or working, or seeking employment. The ECE Applicant Pool Form must be submitted with a Tuition Assistance Request Form.

*For ECE staff families:*

Parent 1 must be a full-time staff member employed within the ECE department.

Limited tuition assistance for qualified staff families is available each year. Income verification will be required through a third party vendor, Student Support Services.

To request tuition assistance, submit an ECE applicant pool form with a fee assistance request form. Visit [www.ece.ucla.edu](http://www.ece.ucla.edu) for details.
Community Enrollment

When spaces remain unfilled by affiliated families, ECE may offer enrollment to families unaffiliated with UCLA from the community at large. See Enrollment Priority #6 below for Community Enrollment priorities.

Enrollment priority order by applicant pool date

1. Senate Faculty
2. Student families
3. UCLA ECE staff
4. Non-Senate Faculty and UCLA staff
5. Community, a.k.a. non-affiliated, families are prioritized in the following order once the Applicant Pool for currently-affiliated families has been exhausted.
   These families will be charged a higher Community rate.
   a. Grandchildren of current faculty
   b. Grandchildren of current staff
   c. Children and/or grandchildren of emeriti or retired faculty
   d. Children and/or grandchildren of alumni or former staff
   e. Children of families from the general community

Enrollment Procedures

A space becomes available when a currently-enrolled family submits an official Notice of Termination 45 days in advance (from October – May), and 60 days in advance (from June – September). ECE fills that space either by moving a child currently enrolled in the program from a younger to an older age group and enrolling a younger child from the applicant pool, or, by enrolling a same-age child from the applicant pool. University Village residents receive priority enrollment at the University Village Center. The enrollment manager monitors commitments to faculty, staff and student constituencies and extends offers to families according to guidelines outlined in this policy. Of the maximum capacity of 341 spaces, 177 are allocated to Academic Senate Faculty, 82 to students, and 82 to staff (includes postdocs, interns, residents and fellows).

Parents interested in ECE services must complete a separate applicant pool form for each child and pay the non-refundable fee. Applications will be prioritized by applicant pool date only on a first come, first served basis.

- Once offered a space, the family has 24 hours after touring the classroom to accept or decline. If the family declines or makes no decision by that time the space will be offered to the next age-eligible child in the applicant pool.
- After the first declination the family must provide a new preferred start date.
- After the second declination a new application and fee is required to rejoin the applicant pool for further consideration, and a new applicant pool date is assigned.
UCLA PreK-12 Programs & Schools

Fees
The Affiliated rates will be charged for children of current UCLA faculty, staff and non-subsidized students according to the approved rates for UCLA families for the duration of enrollment as specified on the Contract for Services Agreement. Fees for children who are not dependents of current UCLA faculty, staff, or student parents will be charged a higher Community rate.

Priority for Faculty Families
Members of the Academic Senate – with specific pay titles – are provided with priority enrollment. Recruitment and retention of Academic Senate Faculty is an institutional priority and is supported by child care spaces allocated for that purpose. The total allocation of spaces for faculty, staff and student constituencies as outlined in this document reflects discussions with the ECE Advisory Board, faculty, the deans, and the Academic Senate Faculty Welfare Committee. This section is specific to the allocation of spaces to Academic Senate Faculty members and includes only the following titles:

Regular Professorial Series (Tenured/Tenure Track Faculty):
- Assistant Professor
- Associate Professor
- Full Professor

In-Residence Professorial Series
- Assistant Professor-In-Residence
- Associate Professor-In-Residence
- Full Professor-In-Residence

Clinical X Professorial Series
- Assistant Professor of Clinical (X)
- Associate Professor of Clinical (X)
- Full Professor of Clinical (X)

Acting Professorial Series (*does not include Assistant*)
- Acting Associate Professor
- Acting Full Professor

Lecturer with Security of Employment (SOE)
- Lecturer with Potential of Security of Employment (Lecturer PSOE)
- Lecturer with Security of Employment (Lecturer SOE)
- Senior Lecturer with Security of Employment (Sr. Lecturer SOE)

NOTE: Titles other than those listed above may fill designated Academic Senate Faculty spaces by the request of the appropriate Dean. In those cases, the Dean is responsible for the fees of ALL spaces filled by individuals from their school or division as covered by this policy.
PreK-12 Programs & Schools

Faculty Eligibility

1. As noted above, there are a maximum of 341 spaces available in the ECE program. Each center strives to include representation of faculty, staff and student families. The University Village Center enrolls a higher proportion of student families because of its proximity to student housing.

2. The 177 potential faculty spaces (52% of total enrollment) are allocated by the proportion of faculty who are members of the Academic Senate represented from the Professional Schools, the College, and the School of Medicine.

<table>
<thead>
<tr>
<th>Academic Unit</th>
<th>Proportion of Academic Senate Members (n=2,469)</th>
<th>Proportion of Child Care Spaces Allocated (n=177)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Schools</td>
<td>29.85%</td>
<td>53</td>
</tr>
<tr>
<td>The College</td>
<td>35.16%</td>
<td>62</td>
</tr>
<tr>
<td>School of Medicine</td>
<td>34.99%</td>
<td>62</td>
</tr>
<tr>
<td></td>
<td>100.00%</td>
<td>177</td>
</tr>
</tbody>
</table>

*These numbers are approximations and updated annually.*

**NOTE:** ECE will always offer spaces based on these allocations. Multiple instances of Senate Faculty families declining an offered space will result in total enrollment that varies from these numbers.

Deans’ Fees

UCLA ECE is a self-supporting service to the campus. In order to maintain its level of outstanding service and to provide reasonable rates to faculty, ECE must continually seek out additional funding sources. Deans provide an annual subsidy of $2,000 for each child of an Academic Senate Faculty member (or the dean’s designee) from their school/division who is enrolled annually on October 1 in the ECE program.

The deans are responsible for the $2,000 annual subsidy for every space filled by a school/division’s Academic Senate member (or dean’s designee), whether or not the dean has prioritized that faculty member.

Priority Enrollment

- All faculty must apply directly to ECE and pay the appropriate fee to be placed in the ECE Applicant Pool.
- Faculty are prioritized by Applicant Pool Date only, on a first-come, first served basis.
- Each dean may request two spaces for priority enrollment in ECE. The dean’s request does not guarantee enrollment. ECE will work to accommodate the dean’s priority requests as spaces are available in the program. Deans should submit their two priority enrollments by June 15th each academic year.
- ECE does not rank applications or determine priority for any faculty member.
**UCLA PreK-12 Programs & Schools**

- ECE does not accept letters of support on behalf of faculty applicants.
- Ranked priorities should be submitted to the ECE enrollment manager each spring by June 15th.
- Deans/Schools give priority to Academic Senate Faculty families.

An Academic Unit may request that a space be held for a faculty member for a (3) three-month maximum as long as the full monthly rate is paid by the Academic Unit or the family. For example, a (3) three-month hold will enable a school to hold a space over the summer for a new faculty member or a faculty member on sabbatical.

**DEFINITIONS:**

**Applicant Pool:** The list of applicants who have applied to the Early Care and Education centers. The applicant pool includes faculty, staff, student and non-affiliated, community families.

**Non-affiliated families:** Families not affiliated with UCLA. Otherwise known as community families.

**Preferred Start Date:** The date on or after which a family indicates they prefer to begin childcare.

**ASSISTANCE:** [https://www.ece.ucla.edu/](https://www.ece.ucla.edu/)