

February 21, 2024

James Steintrager
Chair, UC Academic Senate

Re: (Systemwide Senate Review) Presidential Policy BFB-BUS-46 Use of University Vehicles

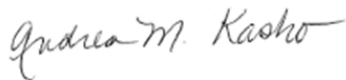
Dear Chair Steintrager,

The divisional Executive Board (EB) appreciated the opportunity to review the proposed changes to Presidential Policy BFB-BUS-46 on the use of university vehicles. EB reviewed the proposal and divisional committee and council responses at its meeting on February 15, 2024.

Members voted unanimously in favor of a motion to endorse conditionally the proposed changes, contingent upon addressing concerns from the previous review about the lack of clarity in the definitions of university business and potential overreach regarding the use of personal vehicles.

Members observed that the terms used for university business are not well defined, and urged Administration to address the comments from the Merced division of the Academic Senate from 2019. For example, the definition of "Infrequent Driver: A type of driver who drives for University business for less than 10 hours per month and for whom driving is not an essential job function" may lead to an unintended interpretation where commuting in a personal car to the airport to attend a conference, to another university to give a seminar, taking a job candidate to a lunch, driving to a field research site, or visiting a community-engaged research location would, by default, makes someone an infrequent driver. The result would capture any employee who uses a personal car under the policy, which members presumed would be an unintended outcome. Members indicated that the policy revision needs to adequately address the research mission of the university and its faculty.

Sincerely,



Andrea Kasko
Chair
UCLA Academic Senate

Encl.

Cc: Kathleen Bawn, Vice Chair/Chair Elect, UCLA Academic Senate
Jessica Cattelino, Immediate Past Chair, UCLA Academic Senate
April de Stefano, Executive Director, UCLA Academic Senate