

# Executive Board

## Public Review for UCLA Policy 140: UCLA Medal

### Table of Contents

<b>Exec Final Medal Policy BP</b>	1
<b>Exec Divisional Response - EB re Prop Changes to UCLA Medal Policy_2023-12-11</b>	3
<b>Exec Proposed Update to UCLA Medal Policy _2023-10-25</b>	4
<b>Exec Senate Executive Board Letter re UCLA Medal Policy 2021 Oct</b>	5
---Dear IEVCP Levine,	5
---Sincerely,	5
<b>Exec EVCP to Academic Senate_ UCLA Medal Policy Revisions</b>	6
<b>Exec Acad Senate to EVCP re UCLA Medal Policy 2021 Jun Final</b>	8
---Dear EVCP Carter,	8
---Sincerely,	8
<b>Exec UCLA Policy 140 9.16.21 er</b>	9
---I. PURPOSE & SCOPE	9
---II. POLICY STATEMENT	9
---III. ELIGIBILITY CRITERIA	9
---IV. NOMINATION PROCEDURE	10
---V. SELECTION PROCESS	10
---VI. AWARD PRESENTATION	11



**To: Administrative Officers, Deans, Department Chairs, Directors, Vice Chancellors and Vice Provosts**

Dear Colleagues:

[UCLA Policy 140: UCLA Medal](#) has been revised and is now published on [UCLA's Administrative Policies and Procedures \(APP\) website](#). I would like to extend a sincere thank you to all who offered feedback.

This policy outlines the eligibility criteria and procedures for nominating, selecting and presenting the UCLA Medal, our campus's highest honor for extraordinary accomplishment. Consideration for this award must meet the criteria and follow the procedures as set out in the policy.

Please reach out to [UCLAMedal@stratcomm.ucla.edu](mailto:UCLAMedal@stratcomm.ucla.edu) with any additional questions.

Sincerely,

**Mary Osako**

Vice Chancellor for Strategic Communications

UCLA Policy 140 Issuing Officer

**UCLA**

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This email was sent to [adestefano@senate.ucla.edu](mailto:adestefano@senate.ucla.edu) via BruinPost. To contact the sender, please reply to this email or send an email to [UCLAMedal@stratcomm.ucla.edu](mailto:UCLAMedal@stratcomm.ucla.edu).

December 11, 2023

Darnell Hunt  
Executive Vice Chancellor and Provost

**Re: Proposed Changes to UCLA Medal Policy 140**

Dear Executive Vice Chancellor and Provost Hunt,

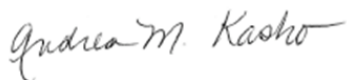
At the December 7, 2023, meeting of the Executive Board, members reviewed the latest proposed changes to UCLA Medal Policy 140, specifically the proposed sentence, "Philanthropy to UCLA must not be a consideration." in section III.A.2., describing eligibility criteria.

Members voted to approved the following motion: "While we continue to hold the view that philanthropy must not be a consideration, we recognize the changes that have been made and accept the latest proposed wording."

Some members expressed serious concerns about using the medal as a way to solicit or reward philanthropy. They suggested that "to UCLA" means all donations including those given to a specific department or program. One member observed that philanthropy has done a world of good, and would not have ruled out philanthropy as a criterion.

The Executive Board expressed appreciation for the continued engagement on this issue.

Sincerely,



Andrea Kasko  
Chair, UCLA Academic Senate

Encl.

Cc: Kathleen Bawn, Vice Chair/Chair Elect, UCLA Academic Senate  
Gene Block, Chancellor, UCLA  
Jessica Cattelino, Immediate Past Chair, UCLA Academic Senate  
April de Stefano, Executive Director, UCLA Academic Senate  
Yolanda Gorman, Chief of Staff and Senior Advisor to the Chancellor, UCLA  
Anna Joyce, Director of Administrative Policies and Strategic Initiatives, UCLA  
Emily Rose, Assistant Provost and Chief of Staff to the EVCP, UCLA

**From:** Rose, Emily <[erose@conet.ucla.edu](mailto:erose@conet.ucla.edu)>  
**Sent:** Wednesday, October 25, 2023 10:19 AM  
**To:** de Stefano, April <[adestefano@senate.ucla.edu](mailto:adestefano@senate.ucla.edu)>; Kasko, Andrea <[akasko@senate.ucla.edu](mailto:akasko@senate.ucla.edu)>;  
Cattelino, Jessica <[jcattelino@senate.ucla.edu](mailto:jcattelino@senate.ucla.edu)>; Bawn, Kathleen <[kbawn@senate.ucla.edu](mailto:kbawn@senate.ucla.edu)>  
**Cc:** Hunt, Darnell M <[dhunt@conet.ucla.edu](mailto:dhunt@conet.ucla.edu)>; White, Susan <[SWHITE@stratcomm.ucla.edu](mailto:SWHITE@stratcomm.ucla.edu)>  
**Subject:** UCLA Medal Language

Dear Andrea,

Per our discussion yesterday, we would appreciate if you could present the following proposed language for the UCLA Medal policy to the Executive Board:

Philanthropy **to UCLA** must not be a consideration

Happy to answer any questions you may have.

Best,  
Emily

--

Emily Rose, PhD  
Assistant Provost and Chief of Staff to the EVCP  
Office (310) 825-4606  
Mobile (818) 231-5926



October 14, 2021

Michael Levine  
Interim Executive Vice Chancellor and Provost

Re: **UCLA Medal Policy**

Dear IEVCP Levine,

At its meeting on September 30, 2021, the Executive Board reviewed EVCP Carter's response to an Executive Board letter dated June 8, 2021, about proposed revisions to the UCLA Medal Policy. Members unanimously approved a motion to thank EVCP Carter for addressing one of their concerns by agreeing to request a slate of Senate faculty representatives from the Committee on Committees for service on the UCLA Medal selection committee. Further, the unanimously-approved motion reaffirmed members' support for the previous Executive Board position that philanthropy must not be a consideration for the UCLA Medal. In fact, disambiguating this criterion is consistent with campus processes such as the review of building naming that separates philanthropic and honorary recognition.

Sincerely,



Jody Kreiman  
Chair  
UCLA Academic Senate

Encl.

Cc: Jessica Cattelino, Vice Chair/Chair Elect, UCLA Academic Senate  
April de Stefano, Executive Director, UCLA Academic Senate  
Emily Rose, Assistant Provost and Chief of Staff to the EVCP  
Shane White, Immediate Past Chair, UCLA Academic Senate

**From:** [de Stefano, April](#)  
**To:** [Hoang, Lena](#)  
**Cc:** [Kreiman, Jody](#)  
**Subject:** FW: UCLA Medal Policy Revisions  
**Date:** Wednesday, September 22, 2021 9:10:31 PM  
**Attachments:** [UCLA Policy 140 9.16.21 er.docx](#)  
[Acad Senate to EVCP re UCLA Medal Policy 2021 Jun Final.pdf](#)

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**From:** Carter, Emily A. <evc@conet.ucla.edu>  
**Sent:** Friday, September 17, 2021 10:39 AM  
**To:** White, Shane <swhite@senate.ucla.edu>; Kreiman, Jody <jkreiman@senate.ucla.edu>; Cattelino, Jessica <jesscatt@anthro.ucla.edu>  
**Cc:** de Stefano, April <adestefano@senate.ucla.edu>; Rose, Emily <erose@conet.ucla.edu>  
**Subject:** UCLA Medal Policy Revisions

Dear Academic Senate Leadership:

Thank you for your feedback on the proposed UCLA Medal policy changes. I have attached the revised policy, with tracked changes, as well as your letter here, for reference.

I have consulted with the Chancellor and relevant Vice Chancellors. We decided to reword the language related to philanthropy in the revised policy as follows, based on your feedback and the intention of the medal: *Philanthropy to UCLA should not be the primary consideration for the UCLA Medal*. We came to this revision by considering the case of a truly deserving UCLA Medal candidate who also happens to be a philanthropist.

With regard to your request that the Committee on Committees be involved in the selection of faculty representatives on the UCLA Medal committee, we agree. However, we would like to specify that these appointments should follow the same process as review and search committee appointments.

If you are amenable to these terms, we will finalize the policy and implement the changes.

Thank you for your thoughtful partnership.

Sincerely,

Emily A. Carter  
Executive Vice Chancellor and Provost





June 8, 2021

Emily Carter  
Executive Vice Chancellor and Provost

Re: **Proposed Revisions to UCLA Medal Policy**

Dear EVCP Carter,

At its meeting on June 3, 2021, the Executive Board reviewed the proposed revisions to the UCLA Medal Policy. Members voted to support the proposal concomitant with the following recommendations being addressed. Members recommended that clear guidelines be created for appointing all of the UCLA Medal selection committee members. They recommended that Committee on Committees assign the four faculty members to serve on the selection committee. Members recommended disambiguating the criterion concerning philanthropy by revising it to read, "Philanthropy must not be a consideration."

Sincerely,



Shane White  
Chair  
UCLA Academic Senate

Cc: Gene Block, Chancellor  
April de Stefano, Executive Director, UCLA Academic Senate  
Jody Kreiman, Vice Chair/Chair Elect, UCLA Academic Senate  
Michael Meranze, Immediate Past Chair, UCLA Academic Senate  
Mary Osako, Vice Chancellor, Strategic Communication  
Emily Rose, Assistant Provost and Chief of Staff to the EVCP

# **UCLA Policy 140: UCLA Medal - Draft for Public Review**

Issuing Officer: Vice Chancellor, Strategic Communications  
Responsible Dept: Special Events & Protocol  
Effective Date: TBD  
Supersedes: UCLA Policy 140, dated 3/7/2011

- I. PURPOSE & SCOPE**
- II. POLICY STATEMENT**
- III. ELIGIBILITY CRITERIA**
- IV. NOMINATION PROCEDURE**
- V. SELECTION PROCESS**
- VI. AWARD PRESENTATION**

## **I. PURPOSE & SCOPE**

Established by Chancellor Charles E. Young in 1979, the UCLA Medal is the highest honor for extraordinary accomplishment that may be bestowed upon an individual. The first Medals were awarded during UCLA's Golden Year to alumni, administrators, and faculty who made significant contributions to UCLA's early development. Subsequent UCLA Medals have been awarded to those individuals who have earned academic or professional acclaim and whose work demonstrates the highest ideals of UCLA.

This Policy outlines the eligibility criteria and procedures for nominating, selecting, and presenting the UCLA Medal.

## **II. POLICY STATEMENT**

The UCLA Medal is the highest honor for extraordinary accomplishment that may be bestowed upon an individual. Consideration for this award must meet the criteria and follow the procedures as set out in this Policy.

## **III. ELIGIBILITY CRITERIA**

### **A. Criteria for the awarding of the UCLA Medal**

1. The UCLA Medal is bestowed upon individuals of exceptionally distinguished academic or professional achievement, whose body of work or contributions to society illustrate the highest ideals of UCLA, and whose career has manifestly benefited the public well beyond the demands of tradition, rank or direct service to the university.
2. Philanthropy to UCLA should not be the primary consideration for the UCLA Medal. ~~may must not be a consideration for the UCLA Medal.~~
3. The UCLA Medal will not be awarded:
  - in absentia;
  - posthumously;
  - to current state or local elected officials;
  - to members of the Board of Regents of the University of California until eleven months or more after the date of their conclusion of service; or

- to active employees of the University of California until eleven months or more after the date of retirement or separation.

### **B. Exceptions**

Exceptions to the award criteria are subject to review by the UCLA Medal Advisory Committee and may be granted in extraordinary circumstances by the Chancellor.

### **C. Revocation of the UCLA Medal**

In instances whereby verified information becomes available that a medalist has conducted themselves in a manner that is inconsistent with [UCLA values](#), the UCLA Medal Committee can recommend to the Chancellor the revocation of the UCLA Medal.

## **IV. NOMINATION PROCEDURE**

### **A. Nominators**

Nominations for the UCLA Medal may be submitted only by the Chancellor, Executive Vice Chancellor and Provost, Deans, Academic Vice Provosts, Vice Chancellors and the Academic Senate leadership (comprised of the current Chair, Chair-Elect, and Immediate Past Chair).

Each nominator is invited to submit up to two nominations per academic year. Up to six UCLA Medals in total can be awarded during each academic year.

### **B. Required Nomination Materials**

Each nominator must provide the following materials:

- A letter (no longer than two pages) from the nominator articulating the qualities and accomplishments that distinguish the nominee and attendant impact on their community, profession, or society. If applicable, the nominee's commitment and connections to UCLA should be described.
- The nominee's biography or CV.
- Two one-page letters from two secondary nominators in support of the nomination, with at least one of the nominators being external to UCLA.
- A detailed description of the occasion when the medal would be given. If an exception is being requested, please include an explanation of the special circumstances.

### **C. Timeline**

- Nominations are accepted annually and due by October 15.
- Submit nominations to the Vice Chancellor of Strategic Communications.
- To the degree feasible and practical, the UCLA Medal is to be conferred in the same academic year as the nomination is approved.

## **V. SELECTION PROCESS**

1. The UCLA Medal Advisory Committee will meet annually in November to review the qualifications of nominees and forward their confidential recommendations to the Chancellor. The Chancellor has the authority to accept or reject the committee's recommendations. The decision of the Chancellor is final.
2. The UCLA Medal Advisory Committee is chaired by the Executive Vice Chancellor and Provost and comprises eight other members:
  - Two Deans
  - One Vice Chancellor

- Current Chair of the Academic Senate
- Four faculty from diverse fields and of distinguished academic achievement, two representatives from North Campus and two from South Campus. The Committee on Committees will recommend faculty members to the EVCP for consideration.

Aside from the current Chair of the Academic Senate who rotates annually, the remaining seven committee members serve staggered three-year terms. Members serve one three-year term only.

## **VI. AWARD PRESENTATION**

Invitations to accept the UCLA Medal will be made only by the Chancellor. UCLA Medals will be presented by the Chancellor at occasions the Chancellor determines are most suitable to honor the recipient, who must be present to accept the award. Customarily, the UCLA Medal is presented annually during the commencement ceremony of the nominating unit. A reception or luncheon will be hosted by the Chancellor for the medal winners, their families, and representatives of the UCLA Medal Committee. However, compelling proposals for other venues and dates will receive serious consideration.

The nominating unit is responsible for all expenses related to the UCLA Medal ceremony, with the exception of the medal award and the event hosted by the Chancellor. By combining ceremonies with commencement, it is expected that expenses incurred by the unit will be kept to a minimum while facilitating an event that will inspire UCLA students.

**Issuing Officer**

**Mary Osako**  
**Vice Chancellor, Strategic Communications**

**Questions concerning this policy or procedure should be referred to  
the Responsible Department listed at the top of this document.**