June 13, 2024

To: Brooke Scelza, Chair, Graduate Council

From: Andrea Kasko, Chair, UCLA Academic Senate

Re: Partial Suspension of Senate Regulation 505 on Final Examinations in Graduate Courses for Spring 2024

At the May 31, 2024, meeting of the Executive Board, members reviewed the request from the Graduate Council to suspend sections B and D of divisional Senate Regulation 505. Final Examinations in Graduate Courses for Spring 2024 only. The Graduate Council endorsed the partial suspension in order to offer faculty flexibility to adjust final examinations in anticipation of an unpredictable campus situation this academic term.

 Acting on behalf of the Legislative Assembly, the Executive Board approved a motion to suspend sections B and D of divisional Senate Regulation 505. Final Examinations in Graduate Courses for Spring 2024 only. Thus, the following sections are not applicable for upcoming final examinations (June 3-14, 2024) in Spring 2024 graduate courses:

(B) The instructor’s methods of evaluation must be announced at the beginning of the course. The methods may include in final written examination, a term paper, a final oral examination, a take-home examination, or other evaluation device.

(D) Final written examinations shall not exceed three hours’ duration and shall be given only at the times and places established by the departmental Chair and the Registrar.

This temporary partial suspension ends on June 15, 2024, when the full extent of divisional Senate Regulation 505 will be automatically reinstated.

Cc: Kathy Bawn, Vice Chair/Chair Elect, UCLA Academic Senate
Jessica Cattelino, Immediate Past Chair, UCLA Academic Senate
April de Stefano, Executive Director, UCLA Academic Senate
Lori Ishimaru, Senior Policy Analyst, UCLA Academic Senate
Emily Le, Principal Policy Analyst, UCLA Academic Senate
Adriana Rosalez, Administrative Analyst, UCLA Academic Senate
May 23, 2024

To: Andrea Kasko, Chair, UCLA Academic Senate

From: Brooke Scelza, Chair, Graduate Council

Re: Partial Suspension of Senate Regulation 505. Final Examinations in Graduate Courses

At its meeting on May 17, 2024, the Graduate Council discussed the suspension of the following sections of Senate Regulation 505:

(B) The instructor’s methods of evaluation must be announced at the beginning of the course. The methods may include in final written examination, a term paper, a final oral examination, a take-home examination, or other evaluation device.

(D) Final written examinations shall not exceed three hours’ duration and shall be given only at the times and places established by the departmental Chair and the Registrar.

The Graduate Council endorsed the suspension of Senate Regulation 505 (B) and (D) and request that the Executive Board partially suspend the regulation for Spring Quarter 2024 only (8 in favor, 1 oppose, 0 abstain). In light of the evolving situation on campus, the Council supports offering faculty the flexibility to adjust the method of evaluation, time, place, and duration of the final exam as appropriate to their course.

Thank you for your time and consideration. If you have any questions, please contact me via Graduate Council Analyst, Emily Le, at ele@senate.ucla.edu.

cc: Kathleen Bawn, Vice Chair/Chair-Elect, Academic Senate
Jessica Cattelino, Immediate Past Chair, Academic Senate
April de Stefano, Executive Director, Academic Senate